

**Minutes**  
**College of Biological Sciences**  
**Executive Committee Meeting**  
**19 December 2008 – 2:30-4:00 p.m. - LS-223**

Present: K. Burtis, C. Erickson, D. Furlow (for John Wingfield), K. Kaplan, Diana Myles, S. Bodine (chair), S. Schreiber, V. Stewart, S. Strauss, M. Turelli  
*Excused: John Wingfield, R. Grosberg, J. McDonald.* Absent: Neelima Sinha

**Chair Bodine convened the meeting at 2:30 p.m.**

**Approval of the minutes:**

Minutes of the November 14, 2008 executive committee meeting were approved as submitted.

**Announcements**

Deanship – Ken Burtis

The Academic Senate suggested that they would be willing to agree to an extension of Burtis' appointment for two more years. Negotiations may go on until the end of February.

Sexual Harassment training – Ken Burtis

Burtis gave an overview of a letter from Bob Gray, UCOP, announcing a new cycle of sexual harassment training for all faculty. The letter details administrative actions that may be imposed if faculty members do not take the required training. Sexual harassment training is mandated by State law. One of the major drivers is liability.

Summary of Executive Council meeting and request for EC response re: budget solutions – Sue Bodine

Sue Bodine reported that the Executive Council of the Academic Senate may assume a greater role in working toward budget solutions. The Executive Council discussed the possibility of asking the college executive committees for proposals for 10-20% cuts in their respective colleges.

**New Business:**

Approval of Library Committee chair

**Vote: Committee voted to approve the appointment of JaRue Manning as chair of the CBS Library Committee.**

**Action: Committee requested that Dr. Manning be invited to discuss goals for the CBS Library Committee.**

- Sue Bodine said that there has been a suggestion to cut all library committees and have one committee with representation from each discipline to determine what we should have in our library materials.
- Q. What is the cost of back copies of electronic Journals?
- Stewart said that the AS library committee is not effective and the Library is upset about it. It is broken at the AS level.

Budget discussion

Bodine asked the EC if they were asked to submit proposals for budget cuts, would EC prefer to propose vertical cuts or across the board cuts?

- Burtis said that the purpose of the academic plans [requested last summer by the Provost] was to give administration perspective on what the priorities are in the colleges and departments.
- Veterinary School EC has been asked to propose how they would make vertical cuts in a declining budget.
- Burtis asked if the administrative structures in the college could operate differently, e.g. one hiring unit – one finance unit?
- Committee agreed that it is hard to make drastic decisions without a firm budget.
- Burtis said that the proposed budget committees provide an opportunity for us to defend our Programs. CBS is a critical part of campus.

Suggestions for Executive Committee actions for the upcoming year

- Initiative for a five year review for faculty that do not achieve a successful merit.
- Initiative for the executive committee and the dean's office to develop policy with a provision for increased teaching workloads for faculty with too many unsuccessful merits.

Committee motioned to adjourn at 4:02 p.m.